

2016

ANNUAL REPORT

1 July 2015 – 30 June 2016



**russian orthodox
church of
saint panteleimon**
gosford

ABN 98 562 088 123

INTRODUCTION

The Parish Council of Saint Panteleimon Church, Gosford, is pleased to present its 2016 Annual Report.

According to the *Normal Parish By-Laws* ('the By-Laws') of parishes of the Russian Orthodox Church outside Russia it is the objective of each parish to assist the faithful by making available Orthodox Christian prayers, sacraments, teaching and discipline and by facilitating worthy activity. To this end, the aims of the parish encompass care for the church building and its material needs; provision for the clergy and support for the higher church authorities; work to help others in need; and Orthodox Christian educational work.

For the information of parish members, the Diocesan authorities, and the wider church community, this Annual Report summarises and reviews parish life and administration for the period from 1 July 2015 until 30 June 2016, considering the achievements of our parish in relation to the objective and aims set out in the By-Laws. It also provides an overview of other activities and looks at plans and challenges in the immediate future and in the years ahead.

THE PARISH COUNCIL

The By-Laws provide for a Parish Council consisting of the rector and other assigned clergy and such lay members as are elected at the Annual General Meeting (AGM) of the parish. The By-Laws indicate that five lay members of the Parish Council should be elected in addition to a Warden and Head Sister. With six elected members in total, our current Parish Council is a little smaller than provided for in the By-Laws.

The 2015-16 financial year was the thirteenth full year of operation of our Parish Council.

During the period under review the clergymen assigned to our parish were Priest James Carles, the rector, and Deacon Martin Naef.

Father James was appointed to our parish in September 2001, immediately following his ordination to the priesthood. Since 2002, he has also served as the rector of the parish of Saint Nicholas in Wallsend.

Father Martin was appointed to our parish upon his ordination in January 2008 and – apart from a period abroad in 2012-14 – has served with us since.

The lay members of the Parish Council elected at the AGM convened in September 2015 were Rick Golovin, Kate Marcotrigiano, Bill Reid, Anna Kourbatov, Reader Paul Douraguine, and Anne Nielsen. At the completion of their current terms of office Rick, Kate and Bill will have served continuously on the Parish Council for thirteen years.

Our parish has not had a warden since 2004. The duties of the warden are shared between the members of the Parish Council, the rector included. There is also no

formal Ladies' Auxiliary (or "Sisterhood") in our parish. The work of the Ladies' Auxiliary is undertaken informally, with a female member of the Parish Council designated Head Sister. In 2015-16, Kate Marcotrigiano again filled this role.

PARISH ACTIVITIES

Making available Orthodox Christian prayers and sacraments

For many years now it has been our custom to serve Matins on Saturday evenings and Divine Liturgy on Sunday mornings of the first, third and fifth weekends of each month. In addition, All-night Vigil and Divine Liturgy are served on a number of Great Feasts. During Great Lent, Vespers with the Passia is served on the first four Sundays and Great Compline is served on Wednesday evenings. On the weekends and Great Feasts when there are no services in our parish, our rector serves in the parish of Saint Nicholas in Wallsend (Newcastle).

To this long-established pattern of services, in late 2014 the practice of serving a twice-monthly moleben and akathist to Saint Panteleimon was added. These services were scheduled on the second and fourth Wednesdays of each month. The first service was entirely in Church Slavonic, and the second service entirely in English.

From the earliest services in Gosford the community has maintained a commitment to the conduct of the divine services in both Church Slavonic and English. At evening services both languages are used, according to the capabilities and needs of those present.

At Divine Liturgy the choir sings in Church Slavonic and the litanies and readings are in both Church Slavonic and English. From 2000 until her retirement in October 2015, the parish choir was directed by Olga Ivanovna Itsikson.

Following Olga Ivanovna's retirement the choir has been directed by Matushka Marie Carles. With a new conductor have come some changes in the selection of music and the approach to choral singing. Overall, the transition has been a smooth one.

Sermons are given at every Sunday Divine Liturgy and delivered only in English. They generally focus on a practical theme drawn from the appointed readings from the Holy Scriptures, or relate to the particular feast or commemoration.

Very few people attend our evening services. Sunday morning services, however, are attended by approximately 65 worshippers. On special occasions more than 100 people will be present. These include our patronal feast of Saint Panteleimon, Pascha and Christmas. There are frequently many communicants at Divine Liturgy, both children and adults.

Four service schedules are drawn up by the rector each year: Summer, Autumn, Winter and Spring. During the twelve months from 1 July 2015 to 30 June 2016 a total of 109 services were held in our church at West Gosford, marginally more

than in the previous year. Services were held on all weekends on which we would usually have a service apart from the weekend of 1-2 August 2015 when the weekend was swapped with Wallsend to accommodate our patronal feast and the weekend of 29-30 August 2015 when our rector visited the Holy Dormition Community in Wollongong for the celebration of its patronal feast-day.

Details of our services are as follows:

| | Matins or Vigil | Divine Liturgy | Other services | Total |
|--|------------------------|-----------------------|-----------------------|--------------|
| Winter July-August 2015 | 5 | 5 | 5 | 15 |
| Spring September-November 2015 | 5 | 7 | 4 | 16 |
| Summer December-February 2015-16 | 9 | 9 | 7 | 25 |
| Autumn March-May 2016 | 15 | 10 | 22 | 47 |
| Winter June 2016 | 3 | 2 | 1 | 6 |
| Total | 37 | 33 | 39 | 109 |

No scheduled services were cancelled. Two Saturday evening services and two akathists during October 2015 were not scheduled as Father James was selected to participate in a delegation of the Russian Orthodox Church outside Russia accompanying the Kursk-Root Icon of the Mother of God on a visit to the Ekaterinurg and Ufa Dioceses of the Russian Orthodox Church. This was the first time that our rector had been absent from the parish since his appointment in 2001. Divine Liturgy on the two Sundays that Father James was away was served by Archpriest Ljubomir Dvojakovski.

In 2015 the patronal feast of our parish was served on Sunday 9 August, the day of commemoration of Saint Panteleimon. His Grace Bishop George of Canberra presided at Divine Liturgy. Concelebrating with Bishop George and Father James were Protodeacon Constantine Moshegov (Saints Peter and Paul Cathedral, Strathfield, and All Saints of Russia, Croydon); Father Martin; and Deacon Simon Polorotov (Saint Nicholas, Fairfield).

At the end of this service the prestigious Diocesan Cross was awarded to Olga Ivanovna Itsikson and William ("Bill") Reid. Olga Ivanovna received the Diocesan

Cross in recognition of her long and faithful service as a choir conductor in our parish and at Centennial Park and her work as a music teacher in the church schools at Cabramatta and Strathfield, and Mr Reid received his award for his long and diligent work for the Diocese, particularly in relation to the Russian Orthodox Church (NSW) Property Trust. In addition, parish Certificates of Appreciation ("Приходская Благодарность") was presented to Ekaterina Waters and Wassim Ayoub.

Great Feasts celebrated in our parish in the course of the year under review were the Transfiguration of the Lord, the Baptism of the Lord (Theophany), the Meeting of the Lord, and Pentecost.

On the Great Feast of the Transfiguration grapes, other fruits and honey were blessed, and on the Great Feast of the Meeting of the Lord fruit and candles were blessed. The honey and candles, gifts to our parish, were afterwards distributed to the faithful.

The Great Blessing of Waters was served on the Feast of Theophany. In accordance with parish custom homes were blessed that day and during the week afterwards.

On the Great Feast of the Nativity of the Lord – Christmas – Matushka Marie Carles was presented with an icon of her patron saint, Saint Mary of Palestine, following Divine Liturgy in Wallsend. This icon was a gift from the Gosford and Wallsend parishes in recognition of her diligent service to both communities.

In February 2016 we had all-night vigil and Divine Liturgy for All Saints of Ekaterinburg. In May 2016 we commemorated All Saints of Ufa. In both cases icons that our rector had brought back with him after his visit to these Dioceses were placed in church for veneration. It is intended that these commemorations will be an annual feature of our schedule of services.

We preceded Great Lent in 2016 with Vespers and the rite of asking forgiveness, many of the faithful gathering especially for this service on the evening of Forgiveness Sunday. For the first time in many years we had a morning service on the first day of Great Lent. During the first week of Great Lent we served Great Compline on Monday, Tuesday, Wednesday and Thursday evenings with the reading of the Great Canon of Saint Andrew of Crete.

Great Compline was also served on Wednesday of the second and sixth weeks of Great Lent. Because of the rector's pastoral commitments, during the fourth week Great Compline was served on Thursday evening. Great Compline was not served during the third week because of the Great Feast of the Annunciation or during the fifth week because of the Great Canon. On the first four Sunday evenings of Great Lent Vespers was served with the reading of the Passia.

The customary General Service of Anointing was served on the evening of the fifth Sunday of Great Lent. This year, 35 people were present for anointing.

In 2016 the midnight Paschal service was held in our parish. There were fewer people present than last year. The five-week difference between the Australian Easter holidays and Orthodox Pascha seemed to have an effect on this.

On the Sunday of Pascha itself we once again had Vespers at 11.00am, with a significant number of people attending the service and remaining afterwards to celebrate. Those attending were primarily those who have recently emigrated from Russia, Ukraine and other countries of the former Soviet Union.

There were nineteen baptisms in our church during the period under review, seventeen of infants and children and two of adults. The infants and children baptised were Timothy Jurello, Matthew (Paul) Jurello, Mila (Ludmilla) Kobeleff, Jason (Gregory) Mylnikov, Stefan Karabaev, Lucas Karabaev, Daniel Mirkin, Zachary Mirkin, Timothy Mirkin, Ariana (Ariadna) Sahknova, Sergei Teliatnikoff, Stephan Rezk, Mila (Ludmilla) Sidorkina, Mitchell (Michael) Markov, Landon (Kion) Benson, Maria Tuntsova, and Angelica (Veronica) Katelenets. The adults baptised were Victoria Boguinskaia and Lilia (Lydia) Shevchenko.

There was one wedding this year, that of Arthur Tane and Natasha Markuardt in November 2015. There no funerals.

Caring for the church building and its material needs

Our current parish centre was purchased in 2003 and opened for use in April 2004. The cost was \$200,000, of which the Diocese invested \$50,000. As the parish had only \$25,000 to put towards the purchase \$125,000 was borrowed. This amount was repaid in full by the parish in December 2008.

As with all property belonging to the Diocese and the parishes of the Russian Orthodox Church outside Russia in New South Wales, the property is held in trust for the owners by the Russian Orthodox Church (NSW) Property Trust. The parish owns 75 per cent of the building, and the Diocese 25 per cent.

A formal valuation of our parish centre was obtained in March 2016 from Preston Row Paterson Pty Ltd. The property was valued at \$280,000.

In February 2009 the Parish Council established a 'Future Fund' to provide for the expected needs of the parish, including the eventual purchase of property for the construction of a permanent church. This fund is increased by regular contributions from parish funds. Over the twelve months under review it has increased from \$59,257.58 to \$62,435.95. Of this amount, \$40,000.00 has been nominally set aside to go towards the purchase of a property for a permanent church.

The relatively modest increase in the Future Fund over the past three years reflects the parish's responsibility during that period of providing for the rector. In addition, a decision was made to install new air conditioning at a cost of

\$9,295.00. It is expected that the Future Fund will increase a little more steadily over the coming year.

Just prior to our feast-day in August 2015 we received a new hand-carved table on which are placed candles for the commemoration of the departed. Ordered early in 2014 to mark the ten-year anniversary of parish life at West Gosford, the table was produced for us by Protodeacon Basil Hadarin was also entrusted with this work. Of the total cost of \$5,500, \$3,000.00 was donated in 2014 by the Russian Relief Association of Saint Sergius of Radonezh. Additional donations towards this project were made by individual members of the Russian Orthodox community.

In January 2015 a large hand-painted icon of the Holy Trinity was ordered. This work, the cost of which is to be covered by donations made in memory of Sophia Kfoury and Tatiana Elgin-Borodin, was undertaken by noted iconographer Dimitri Lihachov. We paid for and received this icon late in 2015 and had a kiot made for it early in 2016. We received both the icon and kiot back in time for the Great Feast of Pentecost. It has since been placed prominently in church.

There were no other major purchases this year. From the Novo-Tikhvinsky Convent in Ekaterinburg we received the gift of a beautiful set of green embroidered covers for the chalice and diskos. These covers were used for the first time on the Great Feast of Pentecost. From Arthur and Natasha Tane we received a beautiful icon of Hieromartyr Gorazd of Prague, an icon obtained for our parish when they visited that city after their marriage in our church.

Regular cleaning of the church was undertaken for much of the year by Ekaterina Waters. Later in the year a cleaning roster involving a number of parishioners was introduced. General clean-up days involving parishioners and friends were held before Christmas and Pascha.

For most of 2015-16 Ekaterina Waters also took responsibility for the decoration of the church with flowers. Nina Golovin and Matushka Marie Carles retained responsibility for the cleaning, ironing and changing of church vestments. Matushka Marie continued to bake prosphora for each service and the five loaves blessed on Great Feasts. The flour for prosphora and these loaves has for many years been generously donated by the Kfoury family.

Undertaking Orthodox Christian educational work

For many years, the primary means of formal educational work in our parish has been preaching. Sermons are given on every Sunday and major feast-day.

Significant emphasis is placed on learning in a liturgical context. All who wish to assist with the reading and singing in church are encouraged to do so, thereby becoming more familiar with the order of services and with the various books used in the Divine Services of the Orthodox Church.

To the extent possible the blessing of new candles, icons, vestments, and honey and other items – in addition to the regular blessings of fruit and Paschal foods – is incorporated into the common worship of the parish. The prayers of the Orthodox Church appointed for such blessings are theologically rich and instructive for the faithful to hear.

In 2016 the Parish Council again provided parish families and households with a wall calendar in Russian and English that included details of feasts and fasts – together with the rules of fasting – and the readings for each day. Our 2016 wall calendar was a commemorative calendar marking 50 years since the repose of Saint John of Shanghai and San Francisco.

Our parish website and Facebook page, discussed elsewhere in this report, also assisted with Orthodox Christian educational work by sharing information about the practical aspects of the life of the parish, the Diocese, and the wider Orthodox Church. A particularly valuable online resource provided by our parish in 2015 and updated in 2016 explains when weddings can be held and gives a list of generally available dates for this year and next.

During the year under review our parish maintained formal links with the Saint Seraphim Community Russian School in Hornsby and many of our parishioners actively participated in the life of the school. The school principal, Reader Paul Douriaquine, reported regularly at Parish Council meetings on the life and achievements of the school, and our rector visited the school at the beginning and end of the year and on the school feast-day in August. In 2016 our parish again provided funds for scholarships to cover the full expenses of one student and part expenses of two students.

Providing for the clergy and supporting the higher church authorities

Our parish took the important step in April 2014 of making available to the parish rector an expense account – a non-taxable fringe benefit – that allowed him to reduce his secular work commitments by one and a half days each fortnight. As for a range of reasons these arrangements proved difficult to manage, they ceased at the rector's request at the end of February 2016.

A small regular stipend is paid to our deacon to offset the expenses associated with undertaking his duties. An honorarium is paid to hierarchs visiting our parish on special occasions. In the absence of our rector in October 2015, an honorarium was paid to the relieving clergyman.

Parishes of the Diocese are obliged to support the Diocesan administration by paying a 15 per cent levy on candle sales and the first collection plate. Similarly, support for the Synodal administration is gathered by way of a 4.5 per cent levy on candle sales, the first collection plate, donations, membership tithes, prosphora

sales, bank interest and other revenue. The levies on candle sales are applied by the Diocese when candles are purchased from the Diocesan Candle Store.

Levies are payable at six month intervals. In February levies are payable on income received in the period from July-December, and in August levies are payable on income received from January-June.

In August 2015 we paid levies of \$1,778.57 for the period from 1 January 2015 to 30 June 2015. In April 2016 we paid levies of \$1,819.08 for the period from 1 July 2015 to 31 December 2015. A further \$1,843.34 was paid in August 2016 for the period 1 January 2016 to 30 June 2016.

In addition, between July 2015 and June 2016 we paid levies of \$1,076.00 on candle purchases. In November 2015 we paid a \$500.00 levy towards youth work in the Diocese.

Working to help others in need

Each year the parish is asked to take up a number of collections for organisations and causes nominated by the church authorities.

In our parish it has also been customary to take up additional collections during certain fasting seasons. This was done just once during the year under review.

In 2015-16 \$3,010.20 was collected for charitable purposes. This was an improvement on 2014-15 but less than in previously years.

The breakdown of Diocesan and Parish collections is as follows:

| Diocesan Collection Beneficiaries | When taken | Amount |
|---|-------------------|------------------|
| ROCOR Fund for Assistance | November 2015 | \$382.00 |
| Indonesian Orthodox Mission | December 2015 | \$358.00 |
| Orthodox Action | February 2016 | \$320.00 |
| Holy Trinity Seminary, Jordanville | Great Lent 2016 | \$580.00 |
| Russian Ecclesiastical Mission, Jerusalem | Palm Sunday 2016 | \$511.00 |
| Total | | \$2151.00 |

| Parish Collection Beneficiaries | When taken | Amount |
|--|-----------------------|-----------------|
| Sunday School for Girls in Birsik, Bashkortostan | Nativity Fast 2015-16 | \$859.20 |
| Total | | \$859.20 |

The Sunday School for Girls in Birsik, Bashkortostan, is a project of the Holy Trinity Convent in the Diocese of Neftekamsk and Birsik, a vicariate of the Ufa Metropolitanate. Our rector visited the convent in October 2015 and was

impressed by the work done there. At the school the girls are taught the basics and history of the Orthodox faith, the lives of saints, church singing, needlework on church items, and to have a positive view of themselves and of the world. Birsk is an industrial town of just over 40,000 people on the Belaya River. It has a number of churches and monasteries that suffered greatly during the Soviet years and that are in need of support. To the \$859.20 collected for the Sunday School in Birsk, a further \$140.80 was added from parish funds, making our donation \$1000.00. It is likely that we will continue to assist this project in the years ahead.

As in previous years, collections were advertised in advance and envelopes with details of the date and purpose of each collection were distributed in church. For the parish collection for Birsk, labeled money boxes were prepared for parishioners and friends to take home and use to set aside contributions during the course of the 2015-16 Nativity Fast.

Since 2011 we have contributed US\$1,200.00 annually to the Haiti Orthodox Family Relief Program, an initiative that operates in partnership with the Fund for Assistance to the Russian Orthodox Church outside Russia. This money is provided directly to needy Haitian Orthodox families. We renewed this commitment in 2016, again donating US\$1,200.00.

In addition, we again made two further contributions to the charitable work in Haiti of the Russian Orthodox Church outside Russia. The first was a monthly US\$10.00 contribution to reduction of the debts of two ROCOR priests in Haiti, paid as a single lump sum. The second was a one-off US\$250.00 contribution to the salaries of teachers in the schools that operate under the auspices of ROCOR's Haiti Mission. Our total contribution to the Haiti mission in 2016 was A\$2,211.27.

As mentioned earlier in this report, we again provided three scholarships to the Saint Seraphim Community Russian School in Hornsby. One provided a 100 per cent fee subsidy for the year and the other two provided a 50 per cent subsidy over the same period. The combined value of these scholarships was \$1,840.00.

Other activities

Parish life

Throughout the period under review, our informal Ladies' Auxiliary under Kate Marcotrigiano's direction ensured that refreshments were available after each Divine Liturgy, thereby providing an opportunity for people to relax and socialise informally. This has been an important part of parish life. Early in 2016 a roster was drawn up to involve more people in this work.

Our current parish website was first published in November 2013. By the end of June 2016 it had received over 52,000 visits, with over 18,000 in 2015-16. The site is an attractive one that combines a blog-style home page with news of

coming and recent events in the life of the parish and the Diocese with information about parish history and administration and practical aspects of baptism, weddings, funerals and other services of need. New content is added to the website regularly.

The parish Facebook page is fully integrated with the website and presents photographs and less formal news items. The level of engagement with our parish on Facebook has again increased over the year under review, raising the profile of the parish and assisting in the work of Orthodox Christian education.

Our parish newsletter, previously the most significant means of communication with our parishioners and friends, has been less prominent in parish life in 2014-2015. Only three issues were published – in December 2015, January 2016 and February 2016 - of an expected twelve. As in the previous year, the provision of detailed information on the website and Facebook came at the expense of the newsletter. In addition, Father James is responsible for compiling, printing and distributing the newsletter, responsibilities that compete with many others. The parish nevertheless remains committed to the production of a regular print newsletter.

In 2015 we had our customary October Long Weekend BBQ at Heazlett Park in Avoca Beach, with approximately 60 parishioners and friends gathering to enjoy the company and the facilities. Rick Golovin again organized this event.

Diocesan life

Our small parish has continued to fully engage in the life of the Diocese.

To the extent possible, Father James and Father Martin visited the parishes of Greater Sydney on the occasion of their patronal feasts. In 2015-16, this included the cathedral in Strathfield, the parishes in Croydon, Centennial Park, Wollongong, and Fairfield, and the convent in Kentlyn. They also participated in the festive hierarchical services at the Archbishop's Chapel in Croydon on the second day of Christmas in January 2016 and the second day of Pascha in May 2016 and in services to mark the fiftieth anniversary of the repose of Saint John of Shanghai and San Francisco. Many of our parishioners also attended these services, in addition to visiting the Wallsend parish on the feast-day of Saint Nicholas and on other special occasions. Father James also participated in the Service of General Anointing at Strathfield during Great Lent in 2016.

Father James continued to serve as one of the clergy members of the 2013-2016 Diocesan Council and as Secretary of the Diocesan Council Governance Committee. In December 2015 he was appointed Secretary of the Diocesan Council and of the Russian Orthodox Church (NSW) Property Trust. He has participated actively in the work of the Diocesan Council, the Governance Committee, and the Property Trust, undertaking work on a number of important projects.

Father James helped to organise and participated in the Pastoral Conferences held on the Sunshine Coast and in Melbourne in December 2015 to coincide with the Teen retreat and the Annual Diocesan Youth Conference. In addition, he helped to organise and participated in the customary Great Lenten Pastoral Conference and Retreat. He also participated in the Divine Services held in conjunction with the Annual Diocesan Youth Conference and the Great Lenten Pastoral Conference.

Plans and challenges

At the November 2014 Annual General Meeting parish members endorsed an appeal to the wider community for financial assistance to purchase land for a future permanent church. Publication of this appeal was delayed as certain practical matters were worked through during the first half of 2015, but it was published online and in the Diocesan journal, *Word of the Church*, in July 2015.

At the end of the 2015-16 financial year donations in response to this appeal totaling just over \$12,500.00 had been received. Although disappointing, the Parish Council recognizes that a different outcome was unlikely without a more active approach to fundraising and a stronger response from within the parish itself.

In view of this, any plans to purchase land have been set aside indefinitely. It has been agreed that the most important thing at this stage is the development of parish life. Careful stewardship of parish assets will nevertheless continue.

During 2015-16 we continued to have regular molebens and akathists to Saint Panteleimon, the heavenly patron of our parish, in both Church Slavonic and English. As each of these services was attended by only very few people their regularity will be reviewed in 2016-17.

The extent of our rector's involvement in Diocesan activities and his return to full-time secular work in March 2016 has meant that a number of pastoral, administrative and educational projects we hoped to bring to fruition in 2015-16 remain incomplete. Similarly, the scheduling of additional services proved beyond our present means. Further consideration will be given to these matters when our rector's current term on the Diocesan Council comes to an end in November 2016.

At the 2015 Annual General Meeting parish members discussed the possibility of formally reconstituting our parish Ladies' Auxiliary. Although this has not yet come to pass, arrangements for catering and cleaning have been put into place this year that involve more people than before. Work to involve more people will continue in 2016-17.

September 2016

**SAINT PANTELEIMON RUSSIAN
ORTHODOX COMMUNITY OF GOSFORD**

A.B.N. 98 562 088 123

FINANCIAL STATEMENTS

FOR YEAR ENDING 30 JUNE 2016

Evan Nicholas FIPA, A Fin
Accounting and Taxation Consultant
Registered Tax Agent

PO Box 6330
West Gosford NSW 2250
Tel: (02) 4324 7819
Fax: (02) 4324 7819
Email: evan.nicholas@iinet.net.au

ABN: 69 887 100 989

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
SAINT PANTELEIMON RUSSIAN ORTHODOX COMMUNITY OF GOSFORD**

Scope

I have audited the financial report, being a special purpose financial report, of St Panteleimon Orthodox Community of Gosford for the year ended 30 June 2016. The Committee is responsible for the financial report and has determined that the accounting policies used and described in Note 1 to the financial statements which form part of the financial report are appropriate to meet the requirements of and the needs of the members. I have conducted an independent audit of this financial report in order to express an opinion on it to the members. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

The audit has been conducted in accordance with Australian Auditing Standards. The procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the accounting policies described in Note 1 so as to present a view which is consistent with my understanding to the organizations financial position, and performance as represented by the results of its operations and its cash flows. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In my opinion, the financial report of St Panteleimon Russian Orthodox Community of Gosford presents a true and fair view of the financial position as at 30 June 2016 and the results of its operations and its cash flows for the year ended 30 June 2016 in accordance with the accounting policies described in Note 1 to the financial statements.

Evan Nicholas FIPA, A Fin
PO Box 6330
West Gosford NSW 2250
Tel: (02) 4324 7819
ABN: 69 887 100 989
4 August 2016

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

Note 1: Statement of Significant Accounting Policies

This financial report is a special purpose financial report. The committee has determined that the organization is not a reporting entity.

The financial report has been prepared in accordance with the requirements of applicable Australian Accounting Standards (AASB's).

No other applicable Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values, or except where specifically stated, current valuations of non-current assets.

The following material accounting policies, which are consistent with the previous year unless otherwise stated, have been adopted in the preparation of this financial report.

Note 2: Income Tax

The organisation is exempt from Income Tax.

Note 3: Fixed Assets

Plant and equipment are carried at cost less, where applicable any accumulated depreciation. The depreciable amount of all fixed assets is depreciated over the useful lives of the assets to the organisation commencing from the time the asset is held ready for use. Depreciation rates have been applied on a straight-line basis at rates of 20% per annum. Items, which cost less than \$400.00, are fully depreciated in the year of acquisition.

Note 4: Goods and Services Tax (GST)

Revenues and expenses are recognised inclusive of the amount of GST. In these circumstances any GST is recognised and paid to/recovered from the Australian Taxation Office by the Church Diocese. The net amount is subsequently charged or remitted to the Parish Council.

Note 5: Revenue recognition

Revenue is recognised when the organisation is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Note 6: Donations and grants

Donations and grants are recognised as revenue when the organisation gains control, economic benefits are probable and the amount/s can be measured reliably.

SAINT PANTELEIMON RUSSIAN ORTHODOX COMMUNITY OF GOSFORD

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2016

| | 2016 | 2015 |
|---|----------------------|---------------------|
| Accumulated Funds at 1 July 2015 | \$ 89,660.86 | \$ 74,285.90 |
| Add: | | |
| Church Operating Surplus/(Deficit) for year transferred from Statement of Financial Performance | \$ 10,247.79 | \$ 10,975.08 |
| Bookstore Operating Surplus/(Deficit) for year transferred from Statement Financial Performance | \$ 345.00 | \$ 286.49 |
| Ladies Auxiliary Operating Surplus/(Deficit) for year transferred from Statement of Financial Performance | \$ 2,235.13 | \$ 4,113.39 |
| ACCUMULATED FUNDS AT 30 JUNE 2016 | \$ 102,488.78 | \$ 89,660.86 |

The above Funds are represented by :

CURRENT ASSETS

| | | |
|--|---------------------|---------------------|
| Westpac Banking Corporation | | |
| Working Account No. 032-596 14-0923 | \$ 4,581.09 | \$ 10,161.99 |
| Future Fund Account No. 032-523 28-9049 | \$ 1,315.32 | \$ 656.20 |
| Future Fund Account No. 032-523 33-4604 | \$ 7,404.63 | \$ 6,601.38 |
| Bookstore Account No. 032-523 31-7943 | \$ 2,856.69 | \$ 2,670.69 |
| Ladies Auxiliary Account No. 032-527 15-5689 | \$ 4,796.34 | \$ 6,486.95 |
| Cash Reserve Account No. 032-527 24-1982 | \$ 10,825.23 | \$ 10,686.87 |
| Term Deposit No. 032-523 33-4612 | \$ 53,716.00 | \$ 52,000.00 |
| Cash on Hand - Church | \$ 200.00 | \$ 200.00 |
| Cash on Hand - Bookstore | \$ 304.00 | \$ 145.00 |
| Cash on Hand - Ladies Auxiliary | \$ 251.65 | \$ 780.60 |
| Withholding Tax Paid | \$ 139.00 | \$ 139.00 |
| Bond | \$ 110.00 | \$ 110.00 |
| TOTAL CURRENT ASSETS | \$ 86,499.95 | \$ 90,638.68 |

NON CURRENT ASSETS

| | | |
|---------------------------------|---------------------|------------------|
| Plant & Equipment at Cost | \$ 1,335.00 | \$ 835.00 |
| Add: Purchases | \$ 20,260.90 | \$ 500.00 |
| | \$ 21,595.90 | \$ 1,335.00 |
| Less: Accumulated Depreciation | \$ 3,146.20 | \$ 534.25 |
| TOTAL NON CURRENT ASSETS | \$ 18,449.70 | \$ 800.75 |

TOTAL ASSETS

| | |
|---------------|--------------|
| \$ 104,949.65 | \$ 91,439.43 |
|---------------|--------------|

CURRENT LIABILITIES

| | | |
|--------------------------------|--------------------|--------------------|
| Accrued Diocese Levies Payable | \$ 1,843.34 | \$ 1,778.57 |
| Accrued Expenses Reimbursable | \$ 617.53 | |
| TOTAL LIABILITIES | \$ 2,460.87 | \$ 1,778.57 |

NET ASSETS

| | |
|---------------|--------------|
| \$ 102,488.78 | \$ 89,660.86 |
|---------------|--------------|

SAINT PANTELEIMON RUSSIAN ORTHODOX COMMUNITY OF GOSFORD

STATEMENT OF FINANCIAL PERFORMANCE FOR YEAR ENDED 30 JUNE 2016

| | 2016 | 2015 |
|---|---------------------|---------------------|
| INCOME | | |
| First Plate | \$ 10,853.20 | \$ 11,635.55 |
| Second Plate | \$ 5,745.45 | \$ 6,027.30 |
| Candles | \$ 9,725.70 | \$ 10,974.45 |
| Prospora | \$ 2,091.00 | \$ 2,321.00 |
| Tithes | \$ 630.00 | \$ 570.00 |
| Bank Interest | \$ 1,797.81 | \$ 2,121.14 |
| Donations - Money Box | \$ 7,260.00 | \$ 8,690.00 |
| Donations - Other | \$ 10,116.80 | \$ 3,556.33 |
| Miscellaneous Income | \$ 2,075.36 | \$ 772.00 |
| TOTAL INCOME | \$ 50,295.32 | \$ 46,667.77 |
| EXPENSES | | |
| Clergy | \$ 9,904.00 | \$ 10,072.00 |
| Conductor | \$ 650.00 | \$ 2,615.00 |
| Candles | \$ 4,321.00 | \$ 2,674.55 |
| Diocesan & Synodal Levies | \$ 3,662.42 | \$ 3,602.86 |
| Periodicals | \$ 56.00 | \$ 112.00 |
| Website | \$ 859.29 | |
| Council Rates | \$ 425.24 | |
| Electricity | \$ 1,590.32 | \$ 1,578.00 |
| Insurance | \$ 2,293.60 | \$ 2,107.68 |
| Repairs & Maintenance | \$ 158.00 | \$ 365.50 |
| Strata Levies | \$ 3,170.20 | \$ 3,170.20 |
| Telephone | \$ 823.93 | |
| Water Charges | \$ 230.97 | \$ 157.82 |
| Admin & Stationery | \$ 2,759.48 | \$ 2,010.58 |
| Audit Fees | \$ 500.00 | \$ 600.00 |
| Bank Charges | \$ 35.61 | \$ 26.50 |
| Capital Items <\$400 | \$ 239.20 | |
| Depreciation | \$ 1,428.28 | |
| Donations | \$ 4,692.07 | \$ 4,475.36 |
| Drop Box Levy | \$ 1,020.00 | \$ 510.00 |
| Miscellaneous Expenses | \$ 1,227.92 | \$ 1,614.64 |
| TOTAL OPERATING EXPENSES | \$ 40,047.53 | \$ 35,692.69 |
| OPERATING SURPLUS/(DEFICIT) FOR YEAR | | |
| TRANSFERRED TO ACCUMULATED FUNDS | \$ 10,247.79 | \$ 10,975.08 |

**SAINT PANTELEIMON RUSSIAN ORTHODOX COMMUNITY OF GOSFORD
BOOKSTORE ACCOUNT**

**STATEMENT OF FINANCIAL PERFORMANCE
FOR YEAR ENDED 30 JUNE 2016**

| | 2016 | 2015 |
|--|--------------------|--------------------|
| INCOME | | |
| Sales | \$ 1,771.00 | \$ 3,260.40 |
| Bank Interest | <u>\$ 2.34</u> | <u>\$ 6.80</u> |
| TOTAL INCOME | <u>\$ 1,773.34</u> | <u>\$ 3,267.20</u> |
| EXPENSES | | |
| Purchases | \$ 1,375.09 | \$ 2,980.71 |
| Bank Charges | \$ 41.25 | |
| Cash Discrepancy | <u>\$ 12.00</u> | |
| TOTAL OPERATING EXPENSES | <u>\$ 1,428.34</u> | <u>\$ 2,980.71</u> |
| OPERATING SURPLUS/(DEFICIT) FOR YEAR TRANSFERRED TO ACCUMULATED FUNDS | <u>\$ 345.00</u> | <u>\$ 286.49</u> |

**SAINT PANTELEIMON RUSSIAN ORTHODOX COMMUNITY OF GOSFORD
LADIES AUXILIARY**

**STATEMENT OF FINANCIAL PERFORMANCE
FOR YEAR ENDED 30 JUNE 2016**

| | 2016 | 2015 |
|---|--------------------|---------------------|
| INCOME | | |
| Bank Interest | \$ 142.25 | \$ 237.68 |
| Donations | \$ 1,398.80 | \$ 5,128.10 |
| Functions | \$ 2,085.10 | \$ 2,830.60 |
| Fundraising | \$ 2,547.00 | \$ 4,977.80 |
| Sundry Income | \$ 98.20 | \$ 12.00 |
| TOTAL INCOME | \$ 6,271.35 | \$ 13,186.18 |
| EXPENSES | | |
| Capital Items <\$400 | | \$ 750.50 |
| Depreciation | \$ 1,183.67 | \$ 242.00 |
| Functions | \$ 1,908.20 | \$ 1,931.90 |
| Fundraising | \$ 752.85 | \$ 151.95 |
| Printing & Stationery | \$ 36.50 | \$ 105.00 |
| Rent | \$ 95.00 | \$ 455.05 |
| Repairs & Maintenance | \$ - | \$ 482.00 |
| Subscriptions | \$ 60.00 | |
| Vestments | | \$ 4,954.39 |
| TOTAL OPERATING EXPENSES | \$ 4,036.22 | \$ 9,072.79 |
| OPERATING SURPLUS/(DEFICIT) FOR YEAR | | |
| TRANSFERRED TO ACCUMULATED FUNDS | \$ 2,235.13 | \$ 4,113.39 |

SAINT PANTELEIMON RUSSIAN ORTHODOX COMMUNITY OF GOSFORD

CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2016

| | 2016 | 2015 |
|--|---------------------|---------------------|
| Total of all bank accounts as at 1 July 2015 | \$ 89,264.08 | \$ 73,824.04 |
| <i>Cash was generated from</i> | | |
| Surplus for year - Church operations | \$ 10,247.79 | \$ 10,975.08 |
| Surplus for year - Bookstore operations | \$ 345.00 | \$ 286.49 |
| Surplus for year - Ladies Auxiliary operations | \$ 2,235.13 | \$ 4,113.39 |
| Depreciation provided during the year | \$ 2,611.95 | \$ 242.00 |
| Decrease in cash on hand | \$ 369.95 | \$ 121.00 |
| Increase in current liabilities | \$ 682.30 | \$ 297.08 |
| <i>Cash was applied to</i> | | |
| Acquisition of plant and equipment | \$ (20,260.90) | |
| Increase in non-current assets | | \$ (500.00) |
| Increase in current assets | | \$ (95.00) |
| Total of all bank accounts as at 30 June 2016 | <u>\$ 85,495.30</u> | <u>\$ 89,264.08</u> |

SAINT PANTELEIMON RUSSIAN ORTHODOX COMMUNITY OF GOSFORD

BANK RECONCILIATION AS AT 30 JUNE 2016

Westpac Banking Corporation
Account No. 032-596 14-0923

| | |
|--|---------------------|
| Cash Book Balance 1 July 2015 | \$ 10,161.99 |
| Add: Receipts for year | <u>\$ 58,563.26</u> |
| | \$ 68,725.25 |
| Less: Payments for year | <u>\$ 64,144.16</u> |
| Cash Book Balance 30 June 2016 | <u>\$ 4,581.09</u> |
| Balance as per Bank Statement as at 30 June 2016 | \$ 4,581.09 |
| Add: Outstanding Deposits | <u>\$ -</u> |
| | \$ 4,581.09 |
| Less: Unpresented Cheques | <u>\$ -</u> |
| Balance as per Cash Book as at 30 June 2016 | <u>\$ 4,581.09</u> |

Westpac Banking Corporation
Account No. 032-523 28-9049

| | |
|--|--------------------|
| Cash Book Balance 1 July 2015 | \$ 656.20 |
| Add: Receipts for year | <u>\$ 9,956.62</u> |
| | \$ 10,612.82 |
| Less: Payments for year | <u>\$ 9,297.50</u> |
| Cash Book Balance 30 June 2016 | <u>\$ 1,315.32</u> |
| Balance as per Bank Statement as at 30 June 2016 | \$ 1,315.32 |
| Add: Outstanding Deposits | <u>\$ -</u> |
| | \$ 1,315.32 |
| Less: Unpresented Cheques | <u>\$ -</u> |
| Balance as per Cash Book as at 30 June 2016 | <u>\$ 1,315.32</u> |

Westpac Banking Corporation
Account No. 032-523 33-4604

| | |
|--|---------------------|
| Cash Book Balance 1 July 2015 | \$ 6,601.38 |
| Add: Receipts for year | <u>\$ 10,268.52</u> |
| | \$ 16,869.90 |
| Less: Payments for year | <u>\$ 9,465.27</u> |
| Cash Book Balance 30 June 2016 | <u>\$ 7,404.63</u> |
| Balance as per Bank Statement as at 30 June 2016 | \$ 7,404.63 |
| Add: Outstanding Deposits | <u>\$ -</u> |
| | \$ 7,404.63 |
| Less: Unpresented Cheques | <u>\$ -</u> |
| Balance as per Cash Book as at 30 June 2016 | <u>\$ 7,404.63</u> |

SAINT PANTELEIMON RUSSIAN ORTHODOX COMMUNITY OF GOSFORD

BANK RECONCILIATION AS AT 30 JUNE 2016

Westpac Banking Corporation
Account No. 032-523 31-7943

| | | |
|--|----|-----------------|
| Cash Book Balance 1 July 2015 | \$ | 2,670.69 |
| Add: Receipts for year | \$ | <u>1,602.34</u> |
| | \$ | 4,273.03 |
| Less: Payments for year | \$ | <u>1,416.34</u> |
| Cash Book Balance 30 June 2016 | \$ | <u>2,856.69</u> |
| Balance as per Bank Statement as at 30 June 2016 | \$ | 2,856.69 |
| Add: Outstanding Deposits | \$ | <u>-</u> |
| | \$ | 2,856.69 |
| Less: Unpresented Cheques | \$ | <u>-</u> |
| Balance as per Cash Book as at 30 June 2016 | \$ | <u>2,856.69</u> |

Westpac Banking Corporation
Account No. 032-527 15-5689

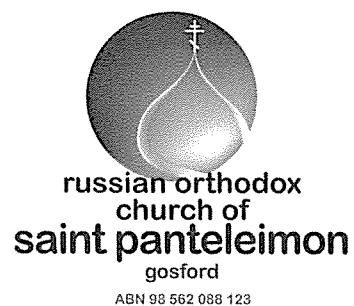
| | | |
|--|----|-----------------|
| Cash Book Balance 1 July 2015 | \$ | 6,486.95 |
| Add: Receipts for year | \$ | <u>3,964.39</u> |
| | \$ | 10,451.34 |
| Less: Payments for year | \$ | <u>5,655.00</u> |
| Cash Book Balance 30 June 2016 | \$ | <u>4,796.34</u> |
| Balance as per Bank Statement as at 30 June 2016 | \$ | 4,796.34 |
| Add: Outstanding Deposits | \$ | <u>-</u> |
| | \$ | 4,796.34 |
| Less: Unpresented Cheques | \$ | <u>-</u> |
| Balance as per Cash Book as at 30 June 2016 | \$ | <u>4,796.34</u> |

Westpac Banking Corporation
Account No. 032-527 24-1982

| | | |
|--|----|------------------|
| Cash Book Balance 1 July 2015 | \$ | 10,686.87 |
| Add: Receipts for year | \$ | <u>138.36</u> |
| | \$ | 10,825.23 |
| Less: Payments for year | \$ | <u>-</u> |
| Cash Book Balance 30 June 2016 | \$ | <u>10,825.23</u> |
| Balance as per Bank Statement as at 30 June 2016 | \$ | 10,825.23 |
| Add: Outstanding Deposits | \$ | <u>-</u> |
| | \$ | 10,825.23 |
| Less: Unpresented Cheques | \$ | <u>-</u> |
| Balance as per Cash Book as at 30 June 2016 | \$ | <u>10,825.23</u> |

DEPRECIATION SCHEDULE AS AT 30 JUNE 2016

Liability limited by a scheme approved under Professional Standards Legislation



Saint Panteleimon Russian Orthodox Church
4/7 Comserv Close
WEST GOSFORD NSW 2250

Post Office Box 3356 ERINA NSW 2250

www.gosfordrussianchurch.org.au
info@gosfordrussianchurch.org.au