

# Saint Panteleimon Russian Orthodox Church

## Child Safe Policy and Statement of Commitment to Child Safety

| <b>Introduction</b> | The purpose of this <i>Child Safe Policy and Statement of Commitment to Child Safety</i> is to help our clergy, office-bearers, and volunteers make Saint Panteleimon Russian Orthodox Church a safe place for children. |   |
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| <b>Definitions</b>  | <b>References in this Policy and Statement of Commitment to:</b>   | <b>Should be taken to mean:</b>   |
|                     | <i>Child or Children</i>   | A young person or young people under the age of 18  |
|                     | <i>Clergy</i>  | Priests, deacons, subdeacons, and readers   |
|                     | <i>Diocese and Diocesan policy</i>   | The Australian-New Zealand Diocese of the Russian Orthodox Church Outside Russia and its policies   |
|                     | <i>Diocesan Bishop</i>   | The Ruling Bishop of the Australian-New Zealand Diocese of the Russian Orthodox Church Outside Russia, appointed to this position by the Synod of Bishops of the Russian Orthodox Church Outside Russia |
|                     | <i>Office-bearers</i>  | People elected to the Parish Council or appointed to other formal non-ministry roles in the parish  |
|                     | <i>Parish Council</i>  | The parish administrative body formed in accordance with the Normal Parish By-Laws  |
|                     | <i>Parish and Parish life</i>  | Saint Panteleimon Russian Orthodox Church, Wallsend, and its activities   |
|                     | <i>Parish Rector</i>   | The senior priest of the parish, appointed to this role by the Diocesan Bishop  |
|                     | <i>Volunteers</i>  | People contributing time and expertise to the life of the parish and who receive no payment for that work. This includes altar servers and choir leaders  |

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**Statement of  
Commitment to  
Child Safety**

Our parish is committed to the safety and wellbeing of children.

For the children who belong to or visit our parish, we will provide a child safe environment. This means that we will act to ensure that children feel safe, are safe, and can participate appropriately, actively, and confidently in the divine services and in the broader life of our parish.

We have zero tolerance for any form of harm to or abuse of children. This includes emotional abuse, neglect, physical abuse, and sexual abuse.

Although our parish follows the traditions of the Russian Orthodox Church, it is multi-cultural and brings together families and individuals of diverse backgrounds, experiences, and needs. We value both our unity and our diversity and are committed to words and actions that make this clear to our children and the children who visit us.

We have publicly available policies and procedures in place to support these commitments, and we will provide our clergy, office-bearers, and volunteers with the necessary information, training, and other resources to ensure that they are met.

We take allegations and safety concerns seriously and will deal with them promptly and respectfully. They will be handled in accordance with our policies and procedures and, whenever necessary, New South Wales and other applicable Australian law.

We will engage sensitively with survivors of abuse and actively seek their input into our policies, procedures, and training. We will particularly draw on the experience of survivors of abuse in our own Russian Orthodox community here in Australia.

All who belong to or visit our parish will be advised of our commitment to child safety and of their role in ensuring the safety and wellbeing of children while here.

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**Children's  
participation**

Our Russian Orthodox tradition is rich and multi-faceted. In the life of our parish, we preserve rites and customs developed over many centuries and in significantly different cultural settings. We value these things, the living expression of our Orthodox Christian faith, as a precious inheritance that we, in turn, hope to pass to our children and to their children.

To make this possible, we want our children to participate appropriately, actively, and confidently in the divine services and in the broader life of our parish. To this end, we will answer their questions, listen to their views, respect what they say, and provide them with opportunities to learn, read, sing, serve, and help.

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**Child Safety Contact Persons** Each year the parish Annual General Meeting will appoint two Child Safety Contact Persons. The duties of the Child Safety Contact Persons are set out in our *Child Safety Contact Person Role Description*. The Parish Council will ensure that the Child Safety Contact Persons are able to securely store records and that they are provided with all other necessary resources and support to perform their duties.

The Child Safety Contact Persons will be trusted parish members who have a demonstrated rapport with children and who have been assessed as suitable to work with them. Ideally, one Child Safety Contact Person will be female and the other male. At least one of the Child Safety Contact Persons should be a competent Russian speaker.

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**A Child Safe Code of Conduct** Our parish has a separate *Child Safe Code of Conduct* to give effect to this parish *Child Safe Policy and Statement of Commitment to Child Safety*.

The *Child Safe Code of Conduct* sets out the types of conduct that are acceptable and unacceptable in relation to children. It also contains important specific provisions to guide priests who hear confessions and give spiritual advice.

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**Assessing the suitability of clergy and others to work with children** Our parish is committed to ensuring that our clergy and others who work with children are suitable to do so.

No clergyman or other person will be permitted to work with children in our parish unless they have been assessed as suitable to do so.

Priests and deacons are appointed to a parish by the Diocesan Bishop. When clergymen of that rank are to be appointed to our parish, the rector or another senior parish clergyman will, together with the Child Safety Contact Persons and parish office-bearers, engage proactively with the Diocesan Office to ensure the suitability of the clergyman to work with children.

Readers and subdeacons are tonsured or ordained by the Diocesan Bishop for service in the parish on the recommendation of the parish rector. Before recommending to the Diocesan Bishop any candidate for tonsure or ordination, the rector, together with the Child Safety Contact Persons and parish office-bearers, will take steps to ensure the suitability of the candidate to work with children.

In our parish, others who work with children include the choir conductor and the Child Safety Contact Persons themselves. Before appointing any person to one of those roles, the rector, together with parish office-bearers and the Child Safety Contact Persons (unless, of course, it is the suitability of persons to be Child Safety Contact Persons that is being considered) will take steps to ensure the suitability of that person to work with children.

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An assessment of suitability *must* consider:

- A current NSW Working with Children Check
- A current National Police History Check Report
- A signed statement of assent to this Policy and Statement of Commitment
- A signed statement of assent to the parish Child Safe Code of Conduct

An assessment of suitability *may* consider:

- an interview
- referee reports
- any other information that may be relevant to the assessment

The decision to conduct an interview, request referee reports, or consider other relevant information will be made:

- in the case of clergy – in consultation with the Diocesan Bishop or his representative
- in the case of any other person – by the parish rector in consultation with the Parish Council and the Child Safe Contact Persons

If a referee report or other relevant information is to be considered, the person whose suitability to work with children is being assessed will be advised.

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**Complaints management and reporting**

Our *Child Safe Complaints Management Policy* sets out procedures for making and managing concerns and complaints.

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**Training, support and supervision of clergy and others who work with children**

We will provide or facilitate appropriate training for our clergy and others who work with children. A training package will be developed and implemented by 30 June 2023.

By 30 June 2023 our parish will form a Pastoral Council to be comprised of the rector, any other assigned priests or deacons, the Child Safety Contact Persons, and any other person with relevant knowledge or experience. The Pastoral Council will provide support to our clergy and others in both their work with children and in their supervision of other clergy and persons who work with children.

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**List of related parish policies and documents**

The following parish documents are related to this Policy and Statement:

- Child Safety Contact Person Role Description
  - Child Safe Code of Conduct
  - Child Safe Complaints Management Policy
  - Child Safe discussion points for Parish Council meetings
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**List of related legislation and Diocesan policies**

The following New South Wales legislation is relevant to this Policy and Statement:

- [Child Protection \(Working with Children\) Act 2012](#)
- [Children and Young Persons \(Care and Protection\) Act 1998](#)
- [Children's Guardian Act 2019](#)

The following Diocesan policies are relevant to this Policy and Statement:

- [Child-Safe Child-Friendly Policy](#)
  - [Policy and Procedure concerning the National Criminal History Check](#)
  - [Policy on Working with Children](#)
  - [Policy on Inappropriate Behaviour](#)
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**Communication**

Primary responsibility for communicating this Policy and Statement rests with the parish rector and the Child Safety Contact Persons.

This Policy and Statement will be discussed with all parish clergy, office-bearers, volunteers, and members.

Our Statement will also be explained to our children. Age-appropriate information will be developed to support this process.

These discussions and information sessions may coincide with other activities such as religious education for our children or general meetings of parish members.

A copy of this Policy and Statement will be posted on our parish website. A copy of the Statement will also be posted visibly in our parish hall. It will be regularly promoted with quarterly activities and on the Sunday of All Saints, the Day of Youth of the Russian Church Abroad.

A sign will be displayed at the entrance to the parish church and hall that clearly communicates the fact that the parish is child safe.

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**Monitoring and review**

Child safety will be a standing agenda item at every meeting of the Parish Council and every Annual General Meeting. A series of points to guide discussion are set out in our *Child Safe discussion points for Parish Council meetings*.

At least once each quarter, the Child Contact Safety Persons should attend a meeting of the Parish Council to report on the performance of their duties and to advise the Parish Council of the need for additional resources or for changes to this Policy and Statement or any other parish policy.

With the assistance of the Child Safety Contact Persons, this Policy and Statement will be reviewed by the Parish Council at least every two years. To the extent possible, review of the statement will consider comments and suggestions from children; parish clergy, office-bearers, volunteers,

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and members; the NSW Office of the Children's' Guardian; the Diocesan authorities; the parish insurer. Consideration will also be given to information prepared by organisations advocating for child safety.

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**Affirmation**

I have read this *Child Safe Policy and Statement of Commitment* for working with children in parish life.

I understand my responsibilities in working with children and undertake to abide by this *Child Safe Policy and Statement of Commitment*.

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Name:

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Signature:

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Date:

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